

Minutes of a July 6, 2022 School District of Manawa  
Policy and Human Resources Committee Meeting

The meeting began at 5:00 p.m. MES Board Room, 800 Beech Street

Board Committee Members: Reiersen (C), Riske, Krueger

In Attendance: Reiersen, Riske, Krueger, Dr. Oppor, B. Johnson, Fietzer

Timer/Recorder: Reiersen

1. Consider Endorsement of 3D Institute or Professional Development and Evaluation for Athletic Coaches as Presented.  
Motion by: Riske/Krueger to Endorse 3D Institute or Professional Development and Evaluation for Athletic Coaches as presented.
  
2. *Special note regarding Handbook Annual Review: Handbooks will be posted to the School District of Manawa website following Board of Education approval of substantive language changes as presented. The Manawa Board of Education will be notified of the date that this handbook (or plan as appropriate) is converted to a version considered compatible for use by individuals with visual impairments or limited vision as per the Office of Civil Rights requirements and posted to the School District of Manawa website. This OCR compatible conversion may impact the appearance of the document (i.e. change in fonts, font sizes, paging in the table of contents, etc.) resulting in technical changes but no substantive changes will be made. Should a substantive change be required, the handbook (plan) will be brought back to the Board of Education for approval.*
  - a. Coaches Handbook  
Motion by: Krueger/Riske to Endorse Coaches Handbook as presented.
  
  - b. Support Staff Handbook  
Motion by: Riske/Krueger to Endorse Support Staff Handbook as presented.
  
  - c. Information Technology Plan  
Motion by: Krueger/Riske to Endorse Information Technology Plan as presented.
  
3. Discuss Job Description and Title for Special Assignment Teachers and Secondary Resource Courses
  
4. Consider Endorsement of PO8510 - Wellness as Presented  
Motion by: Riske/Krueger to Endorse PO8510 - Wellness as presented.

5. Consider Endorsement of AG5463 - Student and Credit Transfer from Nonpublic Schools as Presented  
Motion by: Riske/Krueger to Endorse AG5463 - Student and Credit Transfer from Nonpublic Schools as presented
6. Consider Endorsement of PO0155 - Committees as Presented  
Motion by: Krueger/Riske to Endorse PO0155 - Committees as presented
7. Consider Endorsement of a Teacher Wage Equalization Request  
No Action by Committee
8. Discuss Costs Incurred During the Hiring Process
  - a. ThedaCare at Work Physical - \$186 per person
    - i. DS Rapid 5 Bundled - \$65
    - ii. TB Questionnaire Review - \$28
    - iii. Physical Free From Communicable Disease - \$96
  - b. Background Check
    - i. Department of Justice -\$7
    - ii. Out of State - \$30.30
9. Consider Endorsement of the Professional Educator Handbook  
Motion by: Riske/Krueger to Endorse Professional Educator Handbook as presented
10. Discuss and Recommend Applicable 2022-23 School Year Key Performance Indicators  
No Action by Committee - discussion and brainstorming possible indicators. Further review at next Committee meeting.
11. Consider Endorsement of Wisconsin Records Retention Schedule as Presented  
Motion by: Krueger/Riske to Endorse Wisconsin Records Retention Schedule as presented.
12. Plan and Schedule Support Staff Job Satisfaction Committee for the 2022-23 School Year - KPI IV. Engagement & Satisfaction
13. Set Next Meeting Date: August 10, 2022 at 5:00 pm
14. Next Meeting Items:
  - a. School Resource Officer (SRO) (Information / Action)
  - b. School Nurse References - Nurse/Paramedical (Information / Action)
  - c.
15. Adjourn – Motion by: Riske/Krueger at 7:23 p.m.

